



DIOCESE OF DUNEDIN

Application for Funding Grant from the Mission Fund

Please read the Mission Fund Motion agreed to by 2016 Synod which is shown at the bottom of this Application Form.

The Diocesan Council has approved an application process for those wishing to apply for funds as follows:

- Complete the enclosed application form and provide the supporting material by the closing date of 30 September. Word format has been used so that the form can be filled in electronically before printing and posting or emailing.
- Send applications to the Mission Committee, via the Diocesan Office, Box 13-170, Green Island, Dunedin 9052.
- The Mission Committee will make recommendations to the Diocesan Council who have the authority to approve or decline applications.
- Future applications will close on 31 March and 30 September each year.

Application from Parish / Regional Deanery / Local Church.....

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Application made by.....

Position in the Parish / Regional Deanery / Local Church / Diocese.....

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Date of Application.....

Amount Applied For \$.....

Term of Grant 1 year..... 2 years..... 3 years.....

1. Project Name.....

2. Project Background

2.1 *What need has led to this project?*

2.2 *How was the need identified?*

2.3 *If this project is using funds from land and/or buildings that have been sold to fund another land and/or building within the parish, regional deanery or local church describe how this project will make its operation more effective.*

2.4 *How does this project fit into the overall mission of the diocese?*

3. Description of Project

3.1 *What is the project?*

3.2 *Is this is a new or existing project? [If existing, how long has it been in operation?]*

3.3 *How will you deliver it?*

3.4 *When will it occur?*

3.5 *Who will use it?*

3.6 *Where will it be located?*

4. Project Operation

4.1 *What are the expected project outcomes?*

4.2 *Who will be responsible for overseeing the project?*

4.3 *Do you have written Job Descriptions, Safety Policies, etc?*

4.4 *What processes are built in for reporting and evaluation?*

4.5 *What systems are in place to promote sustainability?*

5. Budget

5.1 *You need to provide a breakdown of exactly how the funds will be used. Please show income and expenditure.*

5.2 *What funds from the sale of churches, halls, vicarages, land, or other property from your parish, regional deanery or local church have been placed in this Mission Fund?*

5.3 *Is the requested grant to come from the capital or the interest in the Mission Fund?*

5.4 *What funds do you have at a local level that could be used for this project? Please include any funds held by the Trust Board.*

5.5 Have approaches been made to other funding sources? [If so, please give details outlining the amount requested and the date of application]

Office Use

Date application received.....

Date forwarded to Mission Committee.....

Date of Diocesan Council Meeting when considered.....

Outcome.....

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Progress / Evaluation Report[s] due.....

Mission Fund - wording of Motion 5 passed by 2016 Synod

That this Synod:

- 2) Approves the establishment by the Diocesan Council of a Diocesan Mission Fund, with a capital base derived (where the terms on which those funds are held allow) from proceeds sale of churches, halls, vicarages, land, and other property in the Diocese of Dunedin except where, with the approval of the Diocesan Council, the land and/or buildings are being sold to fund another land and/or building within the parish, regional deanery or local church to make its operation more effective.
- 3) The Fund shall be held by the Dunedin Diocesan Trust Board, and shall be operated by the Diocesan Council under the following principles:
 - a) Following capitalisation of such of the interest as may be considered necessary to maintain the capital value of the Fund over time, the income of the Fund shall be applied to:
 - (i) Maintaining and extending the mission and ministry of the church in the Diocese including the Bishopric, focusing as far as possible on intentional growth;
 - (ii) Diocesan administration costs, to the extent of not more than 10% of the available annual income earned by the Fund;
 - b) Grants from the Fund under 2(a) (i) shall be made by the Diocesan Council, in response to applications from mission and ministry units of the Diocese, and may be made for up to three years at a time.
 - c) Records will be kept regarding the geographic areas from which the funds derive, with the needs of those areas to be taken into account when considering applications for grants from the fund.
 - d) Where the whole of the income of the fund is not utilised in the year following for the purposes of the Fund, the Diocesan Council shall decide whether the balance of that income is capitalised or held in an Income Reserve account for future grants.
- 4) Subject to any trusts on which existing funds are held:
 - a) income from the proceeds of a past property sale which has been regularly used for the support of the parish, regional deanery or local church which has taken over responsibility for the area in which the property sale took place shall continue to be allocated to that parish, regional deanery or local church. At a future time, following agreement with the relevant parish, regional deanery or local church, those funds may be transferred to the Mission Fund;
 - b) income from the proceeds of a past property sale which has not been regularly used to support the parish, regional deanery or local church which has taken over responsibility for the area in which the property sale took place may, following agreement with the relevant parish, regional deanery or local church, be transferred to the Mission Fund.